

# Educational Technology Advisory Committee

MINUTES

AUGUST 31, 2017

2:30 – 4:00 PM

COCOA 12-228

MEETING CALLED BY	Salli DiBartolo & Michelle Richard
TYPE OF MEETING	Monthly Meeting
FACILITATOR	Salli DiBartolo
NOTE TAKER	Michelle Richard
ATTENDEES	Michelle Richard, Salli DiBartolo, Laura Sidoran, Jessica Dillow, Dr. Phil Simpson, Betsy Wetzel, Jessica Cerny, Kelvin Coles, Andrew Lieb, Scott Herber, Douglas Wendel, Dr. Jayne Gorham.

## Agenda topics

APPROVAL OF MEETING  
MINUTES

M. RICHARD

DISCUSSION	The Minutes from the previous meeting were reviewed and approved.		
CONCLUSIONS	Unanimously voted and approved.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
	Michelle Richard		

UPDATE/NEW BUSINESS: ETAC  
FORM

ALL

DISCUSSION	The following ETAC Forms were reviewed, revised and approved/returned. <ul style="list-style-type: none"> <li>Alternative Accessibility Plan &amp; Exemption Form</li> <li>ETAC Form</li> <li>Faculty Submitted Forms: Cardinale, Lieb, Dunn, Schrader, Shedrow, Spencer, Vandever, Wakim, Boggs.</li> <li>ETAC CANVAS Classroom Update</li> </ul>		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
All forms reviewed, revised, approved/disapproved and a call ticket will be done to update the ETAC Canvas Classroom..	Michelle Richard	Next Meeting	

NEXT MEETING:	Thursday, September 28, 2017, @ 2:30 pm, Melbourne Campus, Building 10-204D.
SPECIAL NOTES	