

# Educational Technology Advisory Committee

MINUTES

FEBRUARY 23, 2017

3:00 – 4:00 PM

COCOA 12-204

|                   |   |
|-------------------|---|
| MEETING CALLED BY | Salli DiBartolo & Michelle Richard  |
| TYPE OF MEETING   | Monthly Meeting   |
| FACILITATOR       | Salli DiBartolo   |
| NOTE TAKER        | Michelle Richard  |
| ATTENDEES         | Michelle Richard, Salli DiBartolo, Laura Sidoran, Jessica Dillon, Dr. Kathy Cobb, Betsy Wetzel, Jessica Cerny, Dustin Files, Kelvin Coles, Dayla Nolis, Nelly Cardinale, Mandi Pedrick, Daryl Davis, Liz Craft, Lascellas Lee, Wendel Douglas |

## Agenda topics

UPDATE: FORM NAME CHANGE

S. DIBARTOLO

|              |   |              |
|--------------|---|--------------|
| DISCUSSION   | An official vote went forth to approve a name change of the EdTech Form to the ETAC Approval Form under CATS in MyEFSC. |              |
| CONCLUSIONS  | Unanimously voted and approved.   |              |
| ACTION ITEMS | PERSON RESPONSIBLE  | DEADLINE     |
|              | Michelle Richard  | Next Meeting |

NEW BUSINESS:ETAC SYSTEM ISSUES

ALL

|   |  |                |
|---|--|----------------|
| DISCUSSION  | The following ETAC Systems were discussed in open forum: <ul style="list-style-type: none"> <li>• New SAIL Section – Dr. Sidoran</li> <li>• VPAT – Jessica Cerny</li> <li>• April 19-20 Access Workshop</li> <li>• Indemnity Clause – College Attorney – Dr. Cobb</li> <li>• Specialty Labs – Betsy Wetzel</li> <li>• PowerPoint w/links available to Faculty – Liz Craft</li> </ul> |                |
| ACTION ITEMS  | PERSON RESPONSIBLE   | DEADLINE       |
| The current ETAC form will be revised and simplified, a revised SAIL section added and once approved by the committee, the form will be made available in Adobe in a fillable form format and updated in CATS under MyEFSC. | Michelle Richard   | September 2017 |

|               |  |
|---------------|--|
| NEXT MEETING: | Thursday, March 30, 2017 3:00 pm – Cocoa, Building 12-205. |
| SPECIAL NOTES |  |