Assessment Committee
C&T Subcommittee Meeting Minutes

October 6, 2015   4 PM Phone Conference

Attendees:

- Donovan Cox, Dr. Synthia Doaks, Andrew Eisler, Dr. Jayne Gorham, Kimberly Green, Dr. Harry Holdorf, Bill Klein, ShaunaLee Martin, Dr. Ethel Newman, Carrie Wells

I. Minutes

- Minutes to be sent for vote via email

II. Loop Closure

- PASS will be open through Oct. 11th to collect Summer 2015 data

- PASS will be open late October through Dec. 18th to collect Fall 2015 data

- We hope to encourage narrative reflection/comments in the system for use during program assessment planning.

- Loop Closure Cycle in use F15

    o Cycle of collection: F14, SP15, SU15

    o Program Managers will receive:

        - Current Program Assessment Plan with outcomes, method, courses measured, and performance standards prepopulated

        - Results from the 14-15 cycle: anonymous aggregate data with any reflective comments

        - Discussion Questions

        - List of Sample Improvements

    o Program Managers are asked to:

        - Enter their results data (student results in 15/13, 87% form) and their intended Use of Results

- Discussion:

  o How can we encourage further analysis and additional reflective comments from the instructors entering data?

    ▪ Consideration: Make an analysis/reflective comment mandatory for the number who passed as well as the number who failed

  o Fall Data collection: Is it possible to notify department chairs when their adjuncts are asked to input data?

    ▪ Department Chairs may not know an adjunct is teaching a class with an assessed outcome.

    ▪ Logistics for this will be considered offline.

  o Flow of information:

    ▪ Cluster Chairs to faculty in Business and Computer clusters

    ▪ Program Managers/Coordinators to faculty in other C&T programs

III. Adjournment

The C&T Subcommittee will meet Tuesday, Oct. 20, 2015 at 4 PM via phone conference.

Respectfully submitted by Carrie Wells.

Career & Technical Program Assessment

Strengths	Weaknesses	Opportunities	Threats
• Data Collection Process (PASS) • Faculty willingness • All programs have SLO • Practical assessments	• Incomplete or inaccurate data • Adjunct isolation, turnover, and lack of participation • Closing the loop • Benchmarks too low • CCCs may not be completely assessed • Final grades may be reported in PASS • Adjunct faculty are reporting but not informed • Inconsistent measuring tools across the pgm • Accountability for program performance • Improvement intervention has been for full time faculty members' students only • Program sizes and locations • Lack of understanding of purpose and "how to"	• Improve SLOs • Include external data • Improve accountability with yearly program performance mtgs • Align practices to improve performance based funding measures • Create a yearly milestones calendar/assessment cycle • Expansion of the assessment program to include more courses, rotating schedules • Educate on purpose, system, and creation of assessments • Mandatory reporting "block-ups" • Chance to redefine assessment	• Common assessments may be perceived as infringing on academic freedom • Faculty feel overloaded • Faculty feel as though they are being evaluated based on their student performance results • Performance based funding • New programs getting by without assessment plans • Continued misunderstanding = frustration and lack of cooperation