

**April 7, 2017 CDC
Meeting Minutes
Cocoa 12 - 228**

Attendees: Ron Vanderveer (Chair), Stephanie Burnette, Sue Campbell, Laura Earle, Patty Harmon, David Simmons, Christi White

Guests: Synthia Doaks, Karen Peterson, Melissa Secrist, Kristie Rose, Darrin Durham, Barbara Kennedy, Joe Helme, Sandra Lanza.

Committee reviewers (non-attending): Victoria Candelora, Joanne Connell, Nicole DeCaro, Melissa Robinson

1. Meeting called to order at 9:17 am
2. Approve Minutes from 03/17/2017 meeting: motion to approve Patty Harmon, second Laura Earle, approved

Opening Remarks

- Ron thanked everyone for coming to the meeting on the first day of Spring Break, and provided sustenance (donuts, bagels, cream cheese, and water).
- Discussion on Physics being kept by the Science department – let the matter be decided upon and resolved by those departments.
- David Simmons announced his departure from the CDC. Today's meeting was his last. Those present thanked him for his time and contributions, and stated that he will be sorely missed.

Curriculum:

ID 3482: COP 2948 CPT Service Learning Field Studies Template for Computer Programming – Cardinale/Peterson

- Motion to approve Sue Campbell, second Patty Harmon, passed

ID 3842: RETL 2877 Clinical Respiratory Care IV – Helme
(needs Special Fee request document for Liability Insurance)

- Motion to approve Laura Earle, second Christi White, passed

ID 3622: PLA 2932 Special Topics in Legal Studies – Secrist

Motion to approve Patty Harmon, second David Simmons, passed

ID 3043: MLT 0047 Phlebotomy – Rose

ID 3202: MLTL 0047 Phlebotomy Lab – Rose

ID 3222: MLTL 0048 Phlebotomy Clinical – Rose

- Motions to approve Patty Harmon, Patty Harmon, Christi White respectively, seconds David Simmons, Stephanie Burnette, David Simmons respectively, passed

ID 3662: HUAS program updates – Kennedy

ID 3682: CHW CCC program – Kennedy

- Motions to approve Patty Harmon, Patty Harmon respectively, second David Simmons, Sue Campbell respectively, passed

Culinary Program IDs 3402, 3422, 3442, 3443, 3444, 3445, 3446, 3447, 3448, 3462, 3463, 3464, 3465, 3466 (Durham) put on hold due to FLDOE competencies between PSAV and AS. Darrin Durham left to recover records in his office. Will return to the meeting to address fall courses.

ID 3642: ADV 2000 Advertising with POS updates – Christopian/Doaks (remote call-in)

ID 3342: Business Specialist CCC – Christopian

ID 3362: Business Operations CCC – Christopian

ID 3382: Business Development CCC – Christopian

ID 3722: AACC program updates – Christopian

ID 3723: AOCC program updates – Christopian

ID 3724: ASCC program updates – Christopian

ID 3782: BUAS program updates – Christopian

ID 3802: BMCC program updates – Christopian

- Motions to approve by Sue Campbell, Christi White, Sue Campbell, Patty Harmon, Christi White, Patty Harmon, Christie White, Patty Harmon respectively, seconds Patty Harmon, Sue Campbell, Christie White, Sue Campbell, Patty Harmon, Patty Harmon, Christie White, Patty Harmon respectively, passed

ID 3582: ECO 2013H course deletion – Christopian

ID 3602: ECO 2023H course deletion – Christopian

- Motions to approve Laura Earle, Sue Campbell respectively, seconds Sue Campbell, Patty Harmon respectively, passed

ID 3402: FSS 1100 Menu and Marketing – Durham

ID 3422: FSS 1120 Supervision and Personnel – Durham

ID 3442: FSS 2300 CPT and LF – Durham

ID 3443: FSS 2500 Food Beverage Cost Control – Durham

ID 3444: FSS 2943 Culinary Management – Durham

ID 3445: FSSC 1202 Intro to Basic Culinary – Durham

ID 3446: FSSC 1203 Kitchen Dining Room Ops – Durham

- Issues with crossover from PSAV to AS and FLDOE competency requirements
- Motions for **provisional** approval (with notes to refrain from submitting to AAC until communication with Ron Vanderveer included on all submissions) by Laura Earle, Patty Harmon, Patty Harmon, Sue Campbell, Sue Campbell respectively, seconds Patty Harmon, Stephanie Burnette, Stephanie Burnette, Laura Earle, Patty Harmon, Patty Harmon respectively, passed

ID 3447: FSSC 1204 Preparation – Durham

ID 3448: FSSC 1248 Garde-Manger – Durham

ID 3462: FSSC 1250 Dining Room Mgmt – Durham

ID 3463: FSSC 2205 Food Service Mgmt Capstone – Durham

ID 3464: FSSC 2284 Catering and Buffet – Durham

ID 3465: FSSC 2382 Culinary Arts Practicum – Durham

ID 3466: HUN 1203 Culinary Nutrition – Durham

- Remainder of Culinary program will be addressed later.
- Sue Campbell and Christi White to work with Darrin Durham on CPTs, POS, and catalog for the aforementioned courses. Email vote by CDC members was proposed for CDC votes on final approvals for transfer of these courses to the AAC. There was no vote on this proposal.

Meeting adjourned at 2:01 pm

Notes submitted by Patty Harmon; reviewed and reformatted by Joanne Connell