

The Accessibility Committee met on February 11, 2016.

Present: Dr. Sidoran, Catherine Harwood, Dr. Simpson, Dr. Paradise, Sergeant Ballard, Karen Loffler, Ilana Grimes, Palma Rasmussen

The Committee members are as follows:

Dr. Laura Sidoran, SAIL Department – Committee Chair	Dr. Laura Dunn, Professor
Catherine Harwood, Communications Department – Vice Chair	Susan Phillips, Associate Professor
Dr. Phil Simpson, Titusville Provost	Victoria Candelora, Associate Professor
Dr. Richard Paradise, AVP Facilities	Carol Harvest, Instructor
Valerie Ballard, Sergeant Melbourne Security	Nicole DeCaro, Instructor
Marilyn Cook, Manager Professional Development-HR	Ilana Grimes, Instructor
Karen Loffler, Palm Bay Learning Lab Coordinator	Palma Rasmussen, Student

The Accessibility Committee met for the first time on February 11th. This is a newly created committee and we are still seeking members to complete the committee. This committee was created to serve in an advisory capacity and make recommendations to enhance and improve EFSC's efforts to provide equal access to programs, activities, and facilities in accordance with federal law. The Accessibility Committee will review accessibility from a programmatic and systemic perspective and will review, develop, and recommend policies and procedures to administration, which promote accessibility by design.

The first order of business was to discuss and vote on the Committee Purpose, Meeting Guidelines, Membership, Organization of Committee, Chair and Vice Chair Responsibilities, and Voting.

The second order of business was a discussion about how the committee's involvement and approach depends on the accessibility needs of the school. It was determined that the best way to get a pulse on the needs of the school was through an accessibility survey for students, staff, and visitors. The Chair volunteered to send out a survey creation input sheet to each member and then will compile a list of questions for possible inclusion in the survey. The Committee will collaborate with Dr. Mark Quathammer to create, distribute, and analyze the survey. The goal is to get the survey out around mid-terms.

The committee was adjourned. Next meeting will be virtual as the committee begins to create the survey.