

# Academic Affairs Council

## MINUTES

SEPTEMBER 20, 2013 9:24-12:15

COCOA, 12-228

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| MEETING CALLED BY | Laura Dunn   |
| FACILITATOR       | Laura Dunn   |
| NOTE TAKER        | Karen MacArthur  |
| ATTENDEES         | John Armstrong, Marina Baratian, Iris Burkhardt, Stephanie Burnette, Sue Campbell, Roland Chambers, Joanne Connell, Connie Dearmin, Salli DiBartolo, Laura Dunn, Laura Earle, Karen Eisenhauer, Andrew Forbes, Jeanine Henry, Scott Herber, Bruce Heshner, Holly Kahler, Anne Kenner, Karen MacArthur, Deana Morone, Holly Mulholland, Joshua Ojwang, Amy Rieger, David Shedrow, David Simmons, Phil Simpson, Cher Wooley, Elmira Yakutova-Lorentz |

### Agenda topics

[TIME ALLOTTED] APPROVAL OF MINUTES/NEW BUSINESS LAURA DUNN

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| DISCUSSION | <p>There were a few changes to the September 6, 2013 minutes from Laura Earle, Karen Eisenhauer, Amy Rieger and David Simmons. Laura Earle motioned to approve the September 6, 2013 minutes pending these changes. Sue Campbell seconded. The motion passed.</p> <p><u>Secretary</u> – The AAC is supposed to have an election for the Secretary position at the first meeting of the fall semester. There was no election at the September 6 meeting because of the many agenda items so the election was held today. Laura Earle nominated Karen MacArthur to remain as Secretary. Holly Kahler seconded. The motion passed.</p> |
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[TIME ALLOTTED] CURRICULUM LAURA DUNN

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| DISCUSSION | <p><u>PSY2012</u> – The AAC had previously voted to approve the changes in credentialing requirements. Courses taken in Clinical Psychology, Developmental Psychology, Social Psychology, Psychology of Counseling may all be accepted as well as courses in Psychology.</p> <p><u>Developmental Education</u> – The course titles must be changed from ‘Prep’ to ‘Developmental’ for ENCV0015, ENCV0025, MATV0018, MATV0022, MATV0028, REAV0007, and REAV0017. References to ‘Prep’ or ‘Preparatory’ must be changed. John Armstrong motioned to approve this change. Salli DiBartolo seconded. The motion passed.</p> <p><u>SYG2000H</u> – The curriculum packet still has a few issues to be addressed from the last rewrite, including the number of hours is now 46 instead of 48. This particular version of the rewrite hasn’t been voted upon by the cluster so it will return for a vote there. Scott Herber motioned to send the curriculum packet back to the cluster for final edits and a vote. Holly Kahler seconded. The motion passed.</p> <p><u>AST1002</u> – This course packet was changed to performance based language. There are minor edits to be addressed, including changing the word ‘our’ to ‘the’ and a duplicate objective in competency #12. John Armstrong motioned to approve the packet pending correction of these edits. Anne Kenner seconded. The motion passed.</p> <p><u>BAS Organizational Management</u> – Holly Kahler mentioned that a COM course is in the program of study and asked if it were truly a business course. It was written with a COM prefix but limited input from the COM cluster. This program of study was approved at a prior AAC meeting when this aspect wasn’t considered. The speech/communications cluster would like to review the course in cooperation with the business cluster.</p> <p>MAN3303 – This course needs a statement about admission to the program. Sue Campbell motioned to add the statement “registration for 3000-4000 level courses requires admission to the Bachelor’s program or departmental approval.” Scott Herber seconded. The motion passed.</p> <p>MAN4504 – The prerequisite line must be added. Amy Rieger motioned to approve the packet pending addition of prerequisite statement. Elmira Yakutova-Lorentz seconded. The motion passed.</p> <p><u>Business Administration AS &amp; business CCC</u> – MAN2021 has the word ‘our’ instead of ‘the.’ Sue Campbell motioned to approve the packet pending minor edits. Connie Dearmin seconded. The motion passed.</p> |
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