

Academic Affairs Council

MINUTES

SEPTEMBER 7, 2018 9:15 AM ``

COCOA, B12 R 228

MEETING CALLED BY	Scott Herber
TYPE OF MEETING	Monthly AAC Meeting
FACILITATOR	Scott Herber
NOTE TAKER	Robin Boggs
ATTENDEES	Tony Akers, Robin Boggs, Stephanie Burnette, Roland Chambers, Frank Christopian, Kim Coluccio, Salli DiBartolo, Laura Earle, Deborah Eaton, Holly Erler, Jimmy Gamez, Morava Golbarb, Ilana Grimes, Bruce Heshner, Andrew Lieb, Linda Miedema, Deana Looney, Ashley Olund, Cindy Puckett, Michelle Richard, David Shedrow, Steve Taylor, Christi White, Joanna White, Elmira Yakutova-Lorentz

- I. Agenda topics: Approval of Minutes and Announcements

DISCUSSION	<p><u>Introductions:</u> Introductions of those present and guests.</p> <p><u>Approval of August 17, 2018 Minutes:</u> Bruce Heshner made a motion to approve the August minutes. Motion was seconded by Ilana Grimes. Motion Approved.</p> <p><u>Announcements:</u></p> <ol style="list-style-type: none"> 1. OER- Question-Is there a task force or a committee to address OERs? Notify Dr. Simpson to request a task force/committee for the membership. 2. Roland Chambers announced that Dr. Sibley recruited members for the Minority Male Initiative. Representatives for the initiative can be found on each campus. The initiative is to address the low success rate/retention rate of minority males (4%).

PRESENTATIONS AND GUESTS

SCOTT HERBER

DISCUSSION	BCPS- Morava Goldbard, the coordinator for the Articulation Agreement with Brevard Public Schools, introduced herself to ACC membership. She can be contacted at 321-433-7081.

CURRICULUM REVIEW

Start time 9:40

1. RFA ID: 5406 - ACG 2948 - Service-Learning Field Studies 1 Action Requested: New Course, Other No comment

2. RFA ID: 5906 - ACG 3401 - Accounting Information Systems Action Requested: Change in Course, Other No comment

3. RFA ID: 5407 - FIN 2948 - Service-Learning Field Studies 1 Action Requested: New Course, Other No comment. Approved

4. RFA ID: 6046 - LIS2004 - Research Strategies for College Students Action Requested: Change in Course No comment. Approved

5. RFA ID: 5846 - MAR 2720 - Marketing on the Internet Action Requested: Change in Course, Other No comment. Approved

6. RFA ID: 5966 - SON 2211 - Ultrasound Physics and Instrumentation 1 Action Requested: Other No comment. Approved

7. RFA ID: 5967 - SON 2212 - Ultrasound Physics and Instrumentation 2 Action Requested: Other No comment. Approved

DISCUSSION

8. RFA ID: 5968 - SONL 2211 - Ultrasound Physics and Instrumentation 1 Lab Action Requested: Other Lab fee comment. Discussion and Approved

9. RFA ID: 5969 - SONL 2212 - Ultrasound Physics and Instrumentation 2 Lab Action Requested: Other Lab fee comment. Discussion and Approved

10. RFA ID: 5946 - BSCC 1427 - Introduction to Biotechnology Methods 2 Action Requested: Change in Course No comment. Approved

11. RFA ID: 5947 - BSCC 4422 - Methods and Applications in Biotechnology. Action Requested: Change in Course. No comment. Approved

12. RFA ID: 4582 - CETC 1123 - Microprocessor Fundamentals. Action Requested: Change in Course. Edits. Discussion and then Approved

13. RFA ID: 6386 - EEC 1942 - Early Childhood Practicum. Action Requested: Change in Course. Edits. Discussion and then Approved

14. RFA ID: 5447 - PEM 1141 – Aerobics. Action Requested: Change in Course. Edits. Discussion and then Approved

	<p>Program Only</p> <p>1. RFA ID: 6026 - MOU EFSC Fire Science AS- FL State Fire College: - Action Requested: Other MOU only</p> <p>2. RFA ID: 5526 - MOU Industry Certification CDA to CCAS/CHDI: - Action Requested: Documents MOU only</p>

COMMITTEE UPDATES

SCOTT HERBER

DISCUSSION	<p><u>CDC</u>- Currently with 15 members. Streamlined approach working well.</p> <p><u>ETAC</u> – No update</p> <p><u>Assessment</u> -ad hoc</p> <p><u>Diversity</u>-Meeting is scheduled for Friday, October 26, 2018. Request made to notify the faculty about the meeting.</p> <p><u>LMS</u>—No update</p> <p><u>Library</u>- No update</p> <p><u>Handbook</u> –Susan Styron will update the handbook to include contractual changes.</p> <p><u>Gordon Rule</u>- Ad Hoc- Lynn Spencer will chair committee</p> <p><u>CTC</u>- Jennifer McCain will chair committee</p>

UPDATES (IF AVAILABLE) AND OLD BUSINESS

HERBER

DISCUSSION	<p>Syllabus task Force- Dr. Simpson (not present)</p> <p>Student Code of Conduct Academic Dishonesty (possible vote needed) Dr. Simpson (not present)</p> <p>Online Minimum Requirements (need vote) Dr. Simpson (not present)- Task Force is still working</p>
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	Laura Earle thanked faculty for being willing to participate on the different task forces

NEW BUSINESS

SCOTT HERBER

DISCUSSION	None
CONCLUSIONS	

OPEN BUSINESS

SCOTT HERBER

DISCUSSION	None
CONCLUSIONS	

Meeting Adjourned at 9:51 AM