

Academic Affairs Council

MINUTES

AUGUST 19, 2016

9:00AM – 11:23PM

MELBOOURNE, 2-211

MEETING CALLED BY	Scott Herber
FACILITATOR	Scott Herber
NOTE TAKER	Andrew Lieb
ATTENDEES	John Armstrong, Belynda Cain, George Chen, Kathy Cobb, Kim Coluccio, Marianne D'Altilio, Connie Dearmin, Julie Derrick, Salli DiBartolo, Laura Earle, William Fletcher, Ilana Grimes, Deana Handfield, Lance Henderson, Jeanine Henry, Bill Klein, Andrew Lieb, Justin Looney, Ashley Olund, Cindy Puckett, Michelle Richard, Radhe Schiff, David Shedrow, Christi White, Harold Zacks

Agenda topics

[TIME ALLOTTED]

APPROVAL OF MINUTES/ANNOUNCEMENTS

SCOTT HERBER

DISCUSSION	<p><u>Minutes</u>: 8/19/2016 minutes motioned for approval by John Armstrong. Seconded by Connie Dearman. The motion carried.</p> <p><u>FURC 2018</u>: Scott Herber announced that EFSC has been selected as the first 2 year / State College to host. He'll be creating a call for abstract review teams, keynote speaker suggestions, community recruiters (Bill Klein will assist with Business / Tech outreach). An official e-mail with a call for volunteers will be forthcoming.</p>		
	ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

[TIME ALLOTTED]

CURRICULUM REVIEW

SCOTT HERBER

DISCUSSION	<p>A. Banner is down, however the vast majority of the curriculum was labelled no comment. Scott Herber made a call for a blanket vote to accept / approve with no changes for all courses and to approve a few business courses that had minor edits already pending.</p> <ol style="list-style-type: none"> a. Salli DiBartolo motioned b. Laura Earle seconded c. Motion carried.
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[TIME ALLOTTED]

PRESENTATIONS AND GUESTS

JOE AMBROSE & STEPHANIE BURNETTE

DISCUSSION	<p><u>Open Sources</u>: Scott Herber presented information about Openstax.org and encouraged faculty to explore any open source resources that could either supplement or replace current textbooks. For additional information regarding openstax.org please contact Scott.</p> <ol style="list-style-type: none"> a. Sociology has been using openstax for a number of years, though Cindy Puckett suggested that the College explore any legal issues regarding the bookstore contract as it relates to open source texts. b. Laura Earle cautioned faculty to please double check open source resources as she had found errors in several open resource
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	<p>materials.</p> <p>c. Provost Cobb stated that open resources are strongly encouraged and that there will be additional open resource workshops in the future, particularly in light of the new state requirements regarding textbook affordability.</p>
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[TIME ALLOTTED] COMMITTEE ANNOUNCEMENTS [PRESENTER]

DISCUSSION	<p><u>CDC</u>– No announcements.</p> <p><u>ETAC</u>— meeting is upcoming.</p> <p><u>Assessment</u>– No announcements.</p> <p><u>Diversity</u> – No announcements.</p> <p><u>LMS</u> – No announcements.</p> <p><u>Library</u>— Next meeting is 9/22.</p> <p><u>Handbook</u>— The handbook committee needs a new chair / member.</p> <p><u>SAIL</u>: No announcements.</p>
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[TIME ALLOTTED] UPDATES AND OLD BUSINESS SCOTT HERBER

DISCUSSION	<p><u>AAC Handbook Update</u>: Scott Herber continues to revise the handbook and should have one available to vote on next meeting.</p>
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[TIME ALLOTTED] NEW BUSINESS [PRESENTER]

DISCUSSION	<p><u>Student Code of Conduct #10</u>: The AAC discussed the Student Code of Conduct item 10 as it relates to profanity in the classroom.</p>
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

[TIME ALLOTTED] OPEN BUSINESS

DISCUSSION	<p><u>Sexual Harassment E-mail</u>: Can the faculty please be given a heads up next time an e-mail like this is sent out to students so that they might be better prepared to answer student questions.</p> <p><u>Student Retention / Success</u>: Provost Cobb presented new student success data. Some general statistics (additional data available from Provost Cobb):</p> <ul style="list-style-type: none"> • 8% of the 15,000 students enrolled in fall were put on suspension effective Spring 2016, but then only 36% of that 8% registered for the Spring term. • Of the 36% who did register, 93% were not taken off suspension by summer • 36% of the 1400+ FTIC students were put on warning effective Spring 2016, and 60% of them registered for Spring 2016 • 75% of those FTIC students who did register for the Spring 2016 term ended up on suspension by summer <p>This data is tied to funding and the Administration is looking for ways to increase support to at risk students and to help students get off of suspension. Loud Cloud is</p>
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a possibility.

Motion to Adjourn at 10:12AM

SPECIAL NOTES

The next meeting will be October 14, 2016.