

CDC minutes

CDC Meeting		
11.6.2013	Noon	Cocoa Campus, Bldg. 25
Meeting called by	Laura Earle	
Type of meeting	General	
Note taker	Laura/Jill	
Attendees	Anne Kenner, Connie Boudet, Julie Derrick, Bob Canger, Cathy Beam, Holly Kahler, Heather Elko, Christi DiSturco, Cherylan Woolley, Stephanie Burnette, Jill Simser, Laura Earle	
<p>Old Business</p> <ul style="list-style-type: none">Review of membership<ul style="list-style-type: none">i. Ronald Vandeer - new reviewerii. Still need at least one additional membera) Issues with writeable .pdfs<ul style="list-style-type: none">i. There is a problem with populating the fillable .pdf forms for the RFA, COPS and Lab Fees. They are populating when being filled in, but when they are saved, you can no longer see the filled fields. Liz is working on a fix.ii. Liz said folks should save the unfilled form on their computer first and then open it and fill it in. <p>2) New Business</p> <ul style="list-style-type: none">a) Graphics Technology AS – originator Robert Canger – reviewer Holly Kahler, Jill Simser<ul style="list-style-type: none">i. GRAC 2157 – Updating of course competencies and learning objectives while course was being rewritten in WIDS and change contact hours from 48 to 64. Approved with minor edits. There was a question about whether to keep the C designation (contact hours would need to be changed.)b) Informational Items – Cathy Beam – review ALL<ul style="list-style-type: none">i. Fire Science – Articulation agreement will allow student that have obtained Fire Fighter Certificate of Compliance from the State of Florida Bureau of Fire Standards and Training and are now pursuing the AS Degree in Fire Science Technology to be awarded 3 college credits for FFP 1000 – Introduction to Fire Science. Approvedii. Articulation agreement will allow students that have already completed the Fire Fighter 1 curriculum at another institution or training center to pursue the Fire Fighter PSAV with Eastern Florida State College. Approved.iii. Mathematics – PERT Placement Scores - Effective October 22, 2013, the state of Florida DOE has changed the PERT score from 113 to 114 for MAT 1033. The members of the Math faculty want the PERT score for MGF 1106 and MGF 1107 to be consistent with the PERT score for MAC 1105 since all three courses have the same prerequisite of MAT 1033 with a grade of "C" or higher. Math Cluster's recommendation is: Students who score 114-122 on the PERT will be placed in MAT 1033. These students must then earn a grade of "C" or higher in MAT 1033 in order to take MAC 1105, MGF 1106, or MGF 1107. Students who score 123 or higher on the PERT may go directly into MAC 1105, MGF 1106, or MGF 1107. Approved.c) Computers<ul style="list-style-type: none">i. CET 1172 – final edits – send forward to AACii. CET 1174 – final edits – rsend forward to AACd) English 1001 – originator CJ Baker Schverak – reviewer Laura Earle – Approved with 2 minor edits.e) BAS Organizational Management – originator Connie Boudot – reviewers Ronald Vanderveer, Maureen Groome, Jill Simser – Approved<ul style="list-style-type: none">i. BUL 3130ii. MAN 4162iii. QMB 3250		

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- f) Science – originator Ashley Spring – reviewer Laura Earle, Holly Kahler
 - i. BSCC 2910 – A question about whether to keep the C designation. Contact hours would need to be changed. Approved
 - ii. CHMC 2910 – A question about whether to keep the C designation. Contact hours would need to be changed. Approved
- g) Fire Science Technology AS – originator Bill Klein – reviewer Laura Earle, Sue Campbell – Approved with minor edits.
 - iii. FFP 1000
 - iv. FFP 2505
 - v. FFP 2720
 - vi. FFP 2770
 - vii. FFP 2780
 - viii. FFP 2810
- h) Patient Care Assisting PSAV – originator Sue Campbell – reviewer Laura Earle, Holly Kahler – Approved with minor edits.
 - i. HCP 0020
 - ii. HCP 0121
 - iii. HCP 0332
 - iv. HSC 0003
- i) Program Closures – reviewer ALL members - Discussion about whether or not these programs continued to serve a need. Recommend they stay on the books with the option to reopen them at a later date.
 - v. Accounting Operations PSAV – Salli DiBartolo
 - vi. Medical Administrative Specialist PSAV – Salli DiBartolo

Adjourn – 4 pm

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Conclusions		
Action Items	Person Responsible	Deadline
[Agenda Topic]		
[Time allotted]	[Presenter]	
Discussion		
Conclusions		
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[Agenda Topic]		
[Time allotted]	[Presenter]	
Discussion		
Conclusions		
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