

Curriculum Development

MINUTES

JANUARY 4, 2012

10 A.M

COCOA CAMPUS/BLDGS. 13-103 & 20-233

MEETING CALLED BY	Laura Earle
TYPE OF MEETING	General
FACILITATOR	Laura Earle
NOTE TAKER	Jill Simser
TIMEKEEPER	Jill Simser
ATTENDEES	Laura Earle, David Bradford, Cher Woolley, Stephanie Burnette, Jayne Gorham, Jill Simser

Agenda topics

JOINT MEETING WITH ASSESSMENT COMMITTEE

KATINA GOTHARD

DISCUSSION	<p>The Assessment Committee described its Assessment Plan for Critical Thinking to CDC members. Two courses have been identified for the pilot study, BSC 1010 and HUM 2230. Participating faculty have developed learning activities and rubrics and they continue to work on holistic scoring for the pilot.</p> <p>The AC plans to provide faculty and staff access to their Learning Object Repository in Angel where more details about the pilot studies are available.</p> <p>Questions raised during discussion: Does every course in the AA program need to be linked to a core ability? The AC is focused on the AA program and using core abilities as program outcomes for the AA.</p> <p>There have been concerns about assessing the Core Abilities for courses in AS programs and how they may be handled differently. A core ability could be identified to support a competency but assessing for it may not be necessary. Perhaps attach to a program outcome which core ability is supported. Example question: AS Program Outcomes – ex: What does a professional signer look like when they leave the college?</p>
CONCLUSIONS	AC proposed General Ed courses identify a primary linked core ability in each course.

CDC MOVES TO BLDG. 20-233 – OLD BUSINESS / ACTION ITEMS

LAURA EARLE

DISCUSSION	Minutes from last month's meeting to be sent this week for approval by email.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Minutes from last month's meeting to be sent this week for approval by email.	Jill Simser	1/9/2012

DISCUSSION	<p>Science Cluster: BOTC1010 – Botany BSCC 1005 – Fundamentals of Biology BSCC 1010 – General Biology 1 BSCC 1011 – General Biology II BSCC 2094 - Human Anatomy and Physiology 2 BSCC 2093 - Human Anatomy and Physiology 1 MCBC 2010 - Microbiology ZOOC 1010 - Zoology Jim Yount to resubmit corrected packets at the beginning of the term.</p> <p>Early Childhood Education: CHD 1800 – Foundations of Child Care and Education Administration CHD 1220- Child Growth and Development CDC will review edited packets via email and vote. ASL1140 – American Sign Language No action taken. Jayne Gorham showed David Bradford the state curriculum frameworks for ASL. David is</p>
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	helping Vicky Steigerwald rewrite the curriculum packet.
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NEW BUSINESS

LAURA EARLE

DISCUSSION	Spring 2012 Curriculum Packet Submissions - Laura Earle to speak at Welcome Back to discuss the curriculum process. It was emphasized the need for packets to go through Academic Technologies and Curriculum Support Services first before coming to the CDC for review. It was noted the title on the bottom of the Lab Fee form is wrong. Mr. Laird is COO now. A CLO will likely be in place by June. Until then, Cher Woolley will edit the form.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Curriculum flowchart to be edited.	David Bradford	Next meeting

DISCUSSION	Schedule of Meetings - The CDC will hold a minimum of one meeting a month, approximately one week prior to the AAC meetings. The next CDC meeting is scheduled for 1/13/12 at 9:00 a.m. in Melbourne 1-237.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Members will be surveyed on the best day and time to schedule meetings.	Laura Earle	

DISCUSSION	Group Review for Curriculum Packets – In order to streamline the review process, avoid repetition, and help CDC meetings run more efficiently, at least 7 days prior to a meeting there will be teams of two editors assigned to review a packet.	
	Meeting adjourned: 11:30 a.m.	
	Next meeting: Friday, Jan. 13, 2012 in Melbourne, 1-237.	