

Time to  
Celebrate!



EASTERN  
FLORIDA  
State College

CONGRATULATIONS

# Commencement Ceremony Information

# Commencement Ceremony Information

This tutorial will tell you everything you need to know about what to expect on your special day, including:

- Ceremony Location and Start time
- Parking Information
- Regalia Information
- Guests
- Proper Attire
- Check-in
- Processional Instructions
- Walking Across the Stage
- Photos, Video and Social Media
- Reception

# Location and Time

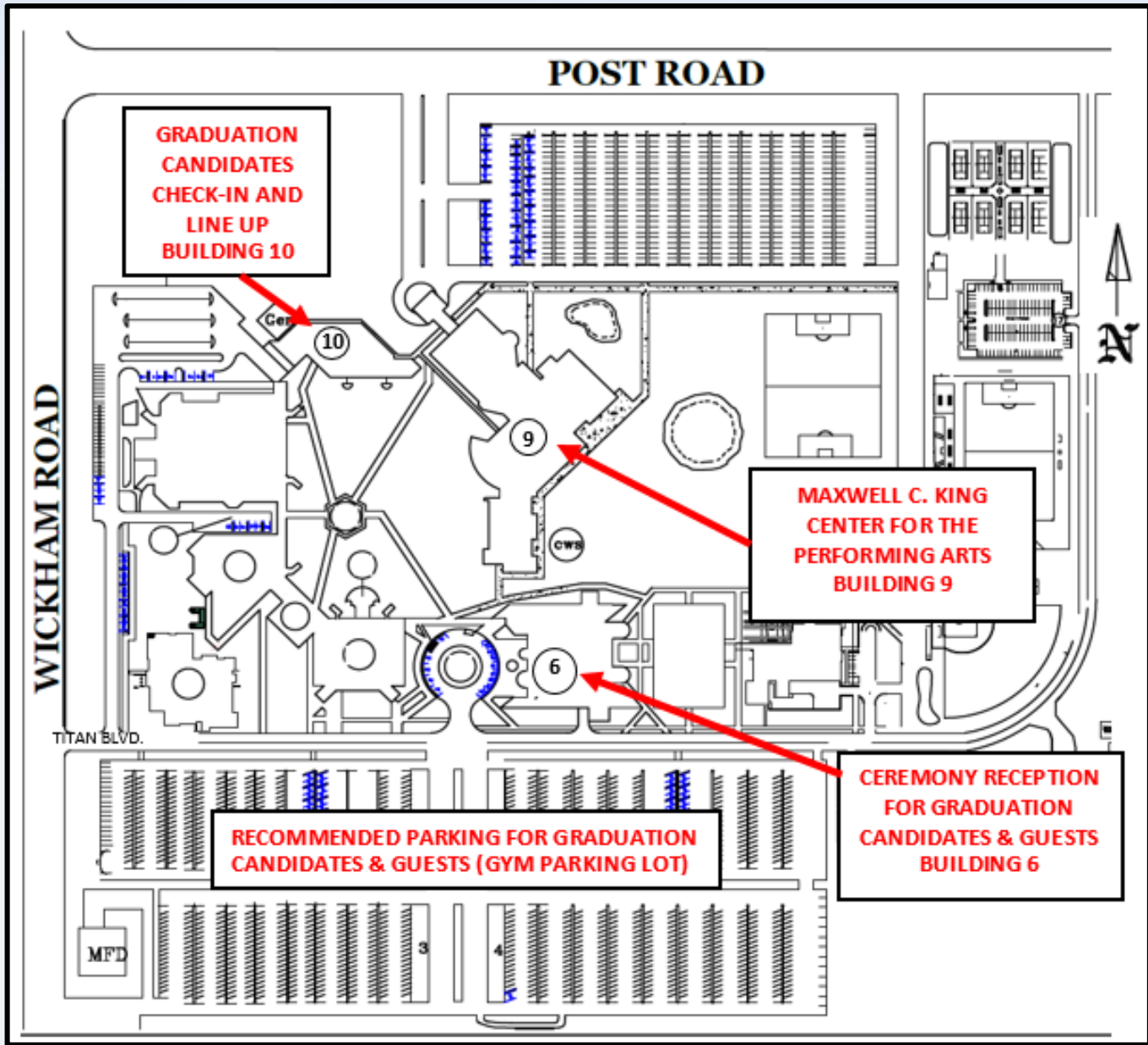


## **Where?**

Commencement Ceremonies will be held at the Maxwell C. King Center for the Performing Arts on the Eastern Florida State College Melbourne Campus, 3865 North Wickham Road, Melbourne, FL 32935.

## **Arrive**

Report to the atrium of Building 10 on the Melbourne Campus at least 1 hour prior to the ceremony.



# Parking Information

To park near the King Center, enter off of Post Road.

Immediately following the ceremony, refreshments will be available in the Melbourne campus Gymnasium building 6.

We recommend that you and your guests park your vehicle at the gym parking lot to avoid a delay when exiting.



# Regalia

- Bachelor graduates will wear green caps and gowns. All other graduates will wear blue caps and gowns.
  - Purchase from the Book Store prior to the ceremony
- All tassels are worn to the right.
- You may wear all the graduation regalia for which you are eligible.
  - Check with the organization sponsor to obtain apparel prior to ceremony.
- Cap styling is optional.



# Guests & Seating



- Tickets are **not** required for family and friends. However, seats are limited; **we encourage you to limit** your guests to no more than **four (4)**.
- **Guest seating** in the Maxwell C. King Center for the Performing Arts will **begin approximately one (1) hour** before the ceremony on a first come, first served basis.
- Based on the number of guests arriving early, **seating in the King Center auditorium is not guaranteed.**
- Overflow areas will be provided with comfortable seating and up close large-screen viewing.

# Proper Attire



For your comfort and safety, it is recommended you wear comfortable, low heeled or flat shoes. Business casual dress is appropriate.

Reminder, there is no dressing room or storage areas for personal belongings.



# Check-In

## Where?

Melbourne Campus, Building 10, Atrium (follow the signs to check-in)

## Why?

You will receive a calling card to hand to the roll-caller on stage. To ensure accuracy, verify your name, address & any honors listed. You will then be directed to line-up for the processional.





# Processional Instructions

- You will be ushered from building 10 into the King Center.
- Bachelor candidates will enter first followed by remaining candidates.
- You will be directed where to enter and be seated, filling every available seat in your row.
- Stand for the National Anthem
  - Gentlemen, please remove your caps
  - Ladies may leave their caps on throughout the ceremony

# Walking Across the Stage

- At the appropriate time, your row will be instructed to stand and walk to the staging area.
- Candidates for graduation will enter the left-side of the stage and hand their ceremony calling card to the roll caller.
- As your name is called, you will walk across the stage. You will receive a diploma cover, shake hands with the College President and pause for a photo.
- You will exit stage-right to the *Grad Images* photo area.
- You will be directed back to your seat.



# Photos, Video and Social Media

- **Photos**

*Grad Images* will make photo proofs available to graduates via email within 72 hours of the ceremony

- **Broadcast**

Watch the commencement ceremony live on WEFS-TV or streamed online from the link posted on [www.easternflorida.edu](http://www.easternflorida.edu)

- **Social Media**

Share your commencement photos via social media using **#efscgrad**

# Reception

Immediately following the ceremony, you and your guests are invited to attend a reception in your honor in the Melbourne Campus Gymnasium, Building 6.





# Recap

## Arrive by

- 11:00 a.m. for the 12 p.m. ceremony
- 2:30 p.m. for the 3:30 p.m. ceremony

## Check-in

- Melbourne Campus, Building 10

## Guests

- Due to limited seating, you are encouraged to limit your guests to no more than four (4).
- Based on the number of guests arriving early, seating in the King Center auditorium is not guaranteed.
- Overflow areas will be provided with comfortable seating and up close large-screen viewing.

# Recap

- Follow Procession and Stage Instructions
- Photos will be taken by *Grad Images*
- Smile! You will be live on TV and streamed through the web.

# What Happens Next?

- Degrees will be posted to the student's transcript as soon as possible once it is determined that all degree requirements have been met.
- Diplomas and certificates are mailed out 4-6 business weeks after the beginning of the next semester. Please be sure that your address is updated and correct.





**Congratulations  
Graduates!**