



Book Voucher Increase Request Form: Fall 2019

If you are eligible for financial aid and have funds remaining after tuition/fees are deducted from your authorized aid, EFSC will authorize a book voucher for you. The cost of books and supplies purchased using a book voucher will be deducted from your financial aid before refunds are made. Submit this form to request an increase from the standard book voucher amount.

A. Student Information

			B#
Last Name	First Name	M.I.	Student ID

B. Book Voucher Dates:

Schedule for Fall 2019 Book Vouchers		
Class Meeting Dates	Vouchers Available at Bookstore	Last Day to Request Increase
Aug. 12 start date*	08/05/19* – 08/22/19	08/21/19
Sep. 9 start date	09/09/19 – 09/17/19	09/16/19
Oct. 7 start date	10/03/19 – 10/15/19	10/14/19

**NOTE: Book vouchers for students registered in Summer 2019 classes will not be available until Thursday, August 8 while EFSC evaluates Satisfactory Academic Progress (SAP) and financial aid eligibility following the posting of summer grades.*

C. What You Need to Know About Book Vouchers

- Login to myEFSC to see the amount and expiration date of your book voucher.
- Book vouchers are issued if your authorized financial aid exceeds your charges.
- **You will only be issued a book voucher based on your enrollment in the part of term for the current book voucher period.**
- Vouchers must be used by the close of business on the last day that vouchers are available at the bookstore as listed in the chart above.
- Book vouchers may only be used to purchase books and certain classroom supplies. Restrictions may apply to electronic materials.

D. Required Books:

Please list all REQUIRED books needed for the **part of term**. You must provide documentation of the cost of the books. A printout from the Bookstore’s website is acceptable.

Class	Start Date	Book	Price of Book (including sales tax)
TOTAL			

E. Certification and Signature

- I understand that I am financially responsible for all purchases incurred at the EFSC Bookstore.
- I understand that the cost of all materials purchased at the Bookstore via a book voucher will be deducted from my financial aid before refunds are made.
- I understand that dropping classes, withdrawing from classes, and not attending classes can impact my eligibility for aid and may result in a balance due to EFSC.

Student’s Signature

Date

F. Document Submission

You may submit this document by the following methods:

1. EFSC DOCUMENT DROPBOX (RECOMMENDED)

Print and complete this document (including the original signature), scan the document, and upload the document via the Document Dropbox in myEFSC. Printers and scanners are available in EFSC’s open computer labs and libraries.

2. IN PERSON

Submit your document in person at the Office of Financial Aid on any campus:

Cocoa Building 11, Room 209 Monday - Thursday; 8 a.m. – 7 p.m.	Palm Bay Building 1, Room 117 Monday - Thursday; 8 a.m. – 7 p.m.
Melbourne Building 1, Room 137 Monday - Thursday; 8 a.m. – 7 p.m.	Titusville Building 3, Room 125 Monday - Wednesday; 8 a.m. – 5:30 p.m. Thursday; 8 a.m. – 7 p.m.

EFSC Office of Financial Aid

www.easternflorida.edu/go/aid | (321) 433-7339 | finaid@easternflorida.edu

3. BY MAIL

Mail your document to the Office of Financial Aid on any campus:

Cocoa Eastern Florida State College Office of Financial Aid, C11-209 1519 Clearlake Road Cocoa, FL 32922	Palm Bay Eastern Florida State College Office of Financial Aid, PB1 - 117 250 Community College Parkway Palm Bay, FL 32909
Melbourne Eastern Florida State College Office of Financial Aid, M1 - 137 3865 N. Wickham Road Melbourne, FL 32935	Titusville Eastern Florida State College Office of Financial Aid, T3 - 125 1311 N. US 1 Titusville, FL 32976

QUESTIONS?

Financial Aid Specialists are available at the campus locations listed above, by phone at 321-433-7339, and via e-mail at finaid@easternflorida.edu.

Eastern Florida State College is committed to equal access/equal opportunity in its programs, activities, and employment. For additional information, visit Eastern Florida State College: easternflorida.edu/go/equity.