

**BREVARD COMMUNITY COLLEGE
BOARD OF TRUSTEES
WORKSHOP MEETING**

December 20, 1999
3:00 P.M.

Rm. #168, Performing Arts Center
Melbourne Campus

PRESENT: Eugene C. Johnson, Chairman; Betts O. Silvernail, Vice Chairman; James W. Handley; Miriam E. Martinez; Dr. Alexandra M. Penn Williams; Joe D. Matheny, Attorney; Thomas E. Gamble, Secretary

1. CALL TO ORDER:

Mr. Johnson, Chairman, called the meeting to order.

**2. REVIEW OF COLLEGE DEGREES, CERTIFICATES & PROGRAMS -
Dr. Gamble:**

Dr. Gamble reported the purpose of the workshop was to review all of the various programs of BCC. Each of the full-service campuses have the basic transfer AA/AS degree components and student development including financial aid assistance. Earlier this year, a matrix organization whereby was developed the Campus Presidents were assigned, in addition to their campus responsibilities, collegewide responsibilities to assure coordination and cooperation across the college as a whole.

a. Cocoa Campus - Dr. Smith (Addendum)

Dr. Joe Lee Smith, Cocoa Campus President, reported on the matrix area programs which are his responsibility and include the Allied Health Division, Planetarium, Learning Resources, Minority Programs, Moore Center for Multi-cultural Activities and International Programs. The Allied Health Division currently offers eighteen health occupation programs and has approximately 700 health occupational graduates per year. Currently, remodeling is underway in the Allied Health Division to provide an environment more conducive to meeting the needs of the students.

Dr. Smith reported one of the most important projects at the Planetarium is the first floor classroom conversion into a multimedia lecture hall. The Planetarium continues to offer a variety of shows and special events.

The Learning Resource Centers provide access to information through a variety of initiatives. Physical access to the library is supported through a convenient and extensive operating schedule. Most libraries are open approximately 66 hours per week with the exception of the Cocoa library which is open more than 71 hours per week. Virtual access is provided through electronic databases available through the world wide web. Students can access bibliographic as well as many full text sources from home or Internet computers located in all four libraries. Access is also provided to the physically impaired through assistive technology workstations.

Each Brevard Community College campus has an Office of Minority Students designed to promote recruitment and retention of minority students. The Minority Student Recruitment, Retention and Tracking program has served as a community outreach through monthly recruitment visits and presentations to area schools, recreation centers, churches, community organizations, businesses and other sources.

The Moore Center for Multicultural Activities, with Dr. Yvette Boodhoo serving as Director, continues to build partnerships with ethnic, cultural and religious groups in the community. The program provides diversity resources to faculty, students and the community. In addition, plans are being made in the community to pursue joint programs.

Brevard Community College under the direction of Francine Arrington, Director of International Student Services, has 191 international students enrolled in academic programs for the Fall Semester and 36 students in the Intensive English Program. The students represent 59 countries. Brevard Community College has been selected as the site for the "Customer Relations Training Institute" by the Prospects-Wider Horizons Program, funded by the International Fund for Ireland which will bring 20 young people from Ireland and Northern Ireland beginning January 17, 2000. BCC is a member of a federally funded consortium to promote international standards in computers systems technology and institutional relationships between Canada, Mexico and the U.S. The Brevard Center for Global Exchange is the result of a Title VI grant for Internationalizing Business Programs to promote international business principles and provide training for businesses in the Brevard County area.

Located on SR 524, is the BCC Golf Driving Range where not only the golf team practices, but classes are held as well. The driving range is open for public use.

b. Melbourne Campus - Dr. Kaliszeski (Addendum)

Dr. Michael Kaliszeski, Melbourne Campus President, reviewed the matrix areas which are his responsibilities and include Child Development, the King Center for the Performing Arts, Patrick Center, Criminal Justice Program, Financial Aid and Transfer Program.

The Cocoa Campus Child Development Center currently has seventy-three children enrolled. Forty-eight children are enrolled in the Melbourne Campus Center with sixty-three enrolled in the Melbourne/Harris Center. The Melbourne/Harris Center was a joint project whereby Harris provided \$150,000 to construct the child care center and pays BCC \$30,000 for five years to support the center. The facility becomes part of BCC after the fifth year. The program is currently in the third year. The Titusville Campus Child Development Center has an enrollment of 34 children. BCC's students utilize the centers as lab schools for instruction. Three programs are offered in the Child Development area; Vocational Certificate in Early Childhood Education, College Credit Certificate in Child Development Early Intervention and an AS degree in Child Development and Education.

The King Center for the Performing Arts (KCPA), a direct support organization of BCC, opened in April 1988 on the Melbourne Campus. The KCPA supports BCC's mission of cultural and economic growth. Educational cultural activities are provided for students and the community. Activities provided at the KCPA consist of community-based arts and entertainment programs which are local productions, matinee programs which can be local or professional programs designed for elderly adults, educational theater which are professional events designed for children K-12, summer youth workshops, performing arts master classes which are primarily dance troupes and target high school and college students, and a volunteer corp of approximately 400 individuals. An endowment fund is maintained which provides self-sufficiency of the KCPA.

The Patrick Center was established in 1977 for military, Department of Defense and civilian general and offers general education and vocational courses. Students can obtain a complete AA degree at Patrick. Writing skills and computer training programs are offered for the Defense Equal Opportunity Management Institute through a five-year contract.

The Criminal Justice Program on the Melbourne Campus houses six classrooms, two labs, a defense tactics room and police testing center. The driving pad located at the Palm Bay Campus, shooting range and live shoot house in Cocoa are utilized not only by the Criminal Justice Program, but by other entities for a charge. Offered through the program are AS degrees in Criminal Justice Technology, Criminal Justice Officer Administration and Crime Scene Technology. Certificate programs are offered in law enforcement, corrections, corrections auxiliary, parole and probation, equivalency of training and advanced specialized courses.

Financial Aid's main office is located on the Melbourne Campus and provides financial aid yearly to approximately 5,000 students in an amount in excess of \$10 million. Aid consists of federal, state, institutional and private funds. Seventy-five percent of the \$10 million are federal dollars, i.e., Federal Pell Grant, Supplemental Educational Opportunity Grant, Federal College Work Study Program and Federal Family Education Loans. Institutional financial aid is provided through student employment, scholarships, and vocational fee waivers.

Dr. Kaliszeski reported he is responsible for the Transfer Program which is the Associate in Arts Degree university parallel program consisting of 60 credit hours; 36 general education credit hours and 24 elective credit hours. The degree guarantees admission to a Florida public university. BCC ranks in the top fifteen regarding the number of AA degrees awarded each year. Dr. Gamble reported BCC is the eleventh largest public community college in Florida in FTE and tenth largest in headcount enrollment.

c. Palm Bay Campus - Dr. Purga (Addendum)

Dr. Purga reviewed the five areas of his matrix responsibility which include the Career Education Programs, One-Stop Programs, School-to-Work/Tech Prep, WENDI and Community and Professional Education.

Career Education Programs include forty-one AS degrees, 39 vocational credit programs, five college credit certificate programs, quick-response training grants for various corporations and Capitalization Incentive Grants for innovative and new programs.

Brevard Job Link, also known as One-Stop Centers, is a partnership between Brevard Community College, Division of Workforce and Employment Opportunities, School Board of Brevard County and Vocational Rehabilitation to deliver workforce services. One-Stop Centers are located in all areas of Brevard County, including one at the BCC Cocoa Campus in the Clark Maxwell Lifelong Learning Center. When an individual is unemployed and comes to one of the One-Stop Centers they are diagnosed, set up for training if needed and provided with job search skills. Target clients are job seekers, BCC students and employers. The Brevard Employer Services Team is the new concept working with employers on determining workforce needs. Dr. Gamble reported the Job Link programs are considered a national model and are federally funded. BCC's program has been nominated for the Exemplary Practice Award by the American Association of Community Colleges.

Brevard School-to-Work Partnership is a collaborative effort between education and business which addresses the need to provide Brevard's students with the academic, technical and workplace skills essential for life long learning and career success. The partnership comprises BCC, the School Board of Brevard County, the Brevard Workforce Development Board, the Economic Development of Florida's Space Coast and the area Chambers of Commerce. Tech Prep is an articulated effort between BCC and the School Board of Brevard County. Tech Prep has been the springboard of the Brevard School-to-Work initiative. It is designed to provide high school students with hands-on, relevant education and equips students with the academic and technical foundation that leads to a BCC Associate Degree or certificate and onto a technical career. More than 15,000 elementary through high school students participated in a career fair this year and more than 1,000 high school students participated in a real-work experience as a compliment to their academic course work. The Brevard School-to-Work Partnership submitted a five-year implementation plan in November 1996 to the Florida Department of education. Each year the partnership submits a continuation application addressing the next year's goals. The 1999-2000 continuation application is the fourth and final year of the School-to-Work implementation funds for Brevard.

The WENDI (When Entering New Directions) program is today's co-ed version of BCC's 25 year award-winning women's program and assists persons through professional, personal and family transitions. WENDI enrolls more than 1,300 students annually in more than 130 short term, affordable, self-supporting, non-credit classes on all four BCC campuses.

Community and Professional Education (non-credit) programs are for the development of the workforce and personal and professional development. The college deals with more than 10,000 students each year and is operated on all four of the campuses and other community locations.

d. Titusville Campus - Dr. Koller (Addendum)

Dr. Al Koller, Titusville Campus President, reviewed the programs and services provided through his matrix area. There are currently 1,200-1,500 students typically on the Titusville Campus in 225-235 courses. He reported on the partnership with the Florida/NASA Business Incubator Center which is in its fourth year and nine entrepreneurial tenants are located at the center. Training is provided for the county, cities and others in confined space. The Chain of Lakes project is moving ahead and the St. Johns River Water Management District has purchased key property. The Parrish Medical Center groundbreaking is moving forward for the dual entryway for the hospital and the college. The Space Launch AS degree program is moving forward under a \$200,000 state grant for its development.

The Kennedy Space Center/Cape Canaveral Air Station is administered with 150 students in 12-15 courses. Programs are being explored in emergency services, i.e., weapons of mass destruction and transportation management. A major initiative is taking place for personnel certifications in future space flight operations through a grant from the State of Florida.

The 2000-2002 draft Strategic Plan is under review within the college. Town Hall type meetings are scheduled for January and February 2000.

Finance and purchasing are operational on the Banner system. Human resources will be operational on the system in mid to late January with financial aid, student services and continuing education set for July 2000.

Campus-based senior programs are offered in computers and leisure topics. Elderlearning programs are held at the Cocoa Campus and an elderhostel program in "Nature and Space" has been proposed and accepted.

e. Special Programs - Ms. Bilsky (Addendum)

Ms. Judy Bilsky, Associate Vice President for Educational Services, reported on her matrix responsibilities which include distance learning, accelerated programs for high school students, service-learning, BCC Lab School, Honors Program and athletics.

BCC offers three types of distance learning opportunities; telecourses, online courses and televised interactive educational courses. Telecourse delivery began in 1974 and there are approximately 3,000 students annually. The virtual campus began in 1995 and presently offers 73 courses with 36 instructors and serves approximately 1,500 students annually. BCC is the state's leader in online course offerings and a student can complete an AA through this program.

The Dual Enrollment Program, including Early Admissions, enables eligible secondary students to enroll in postsecondary courses that are creditable toward a vocational certificate or an associate degree. Credits also count toward each student's high school graduation requirements. In accordance with Florida State 240.116, dual enrollment and early admission students are exempt from all college fees, including tuition. The School Board provides required textbooks to public school students; private school and home school students must furnish their own textbooks. Credit-in-Escrow enables 10th, 11th and 12th grade students with at least a cumulative grade point average of 2.00 to enroll in academic and vocational courses at the college. Students who participate in the Credit in Escrow option must pay all fees, including tuition, and furnish their own textbooks and supplies. Credits earned at BCC are held in escrow until the student graduates from high school. Unlike dual enrollment, credit is not applied toward high school graduation requirements.

The Center for Service-Learning program started in 1988 and since inception 16,639 students have provided approximately 625,000 hours of service. Students can receive credit for providing community service. Ms. Bilsky reviewed student venues for community involvement. The Center for Service-Learning strives to make service an integral part of students' education at the college, creating an expectation of service as an intentional part of the collegiate experience. The program provides benefits for students, the community and the college.

BCC has operated the Lab School program on a continuous basis for thirty-two years, serving more than 7,000 families. The program is a preschool co-op education program for parents and their children. Through the use of written materials, group discussion, role modeling, videos, lectures, forums, individual and family consultation, home visits and role playing, parents are invited to evaluate the effectiveness of their past choices, incorporate new techniques, and make thoughtful decisions regarding their role as a parent. The program is offered at six different sites throughout Brevard County.

The Honors Program is new to BCC and has developed through an honor program articulation with the University of Central Florida. The Honors Program allows students to participate in an academic experience that provides challenges beyond the rigors of traditional classes. Honors students will have the opportunity to enjoy an environment of scholarly inquiry, creative interaction and intellectual stimulation through special sections of general education and elective courses. Ms. Bilsky reviewed the criteria for the Honors Program.

College Preparatory Instruction is part of the community college mission in the State of Florida and every year at BCC there are many students entering the college who after taking the CPT, SAT, or ACT tests find they are not ready for college level courses. Two levels of prep writing and reading are offered, as well as prep math and algebra. Students progress through the courses and this term for the first time a state mandated Prep Exit Test was administered. The scores will be reviewed to determine cut scores.

Dr. Gamble reported the college will continue to bring to the Board of Trustees more detailed presentations as meetings are held on the various campuses. He commended the Campus Presidents and Ms. Bilsky for their ability to provide the Board information in the expedient and informative manner. He encouraged the Board to forward questions to him regarding any of the subjects which were discussed.

3. **ADJOURNMENT:**

There being no further business to come before the Board, the meeting adjourned at 4:15 p.m.

APPROVED: _____
Chairman, District Board of Trustees

ATTESTED: _____
Secretary, District Board of Trustees

