NOTICE TO APPLICANTS

The Brevard Police Testing and Selection Center is not an employing agency, or job placement service.

The BPTC’s primary mission is to test and screen law enforcement applicants for the Eastern Florida State College Basic Law Enforcement Academy and the BPTC Employment Pool. Obtaining employment is a separate and distinct process, which is solely the responsibility of the applicant.

Simply passing the Criminal Justice Basic Abilities Test (CJBAT) does not mean that an applicant is automatically eligible to enter BPTC’s selection process.

Applicants must review the attached BPTC Minimum Admission Standards very carefully before submitting non-refundable exam or administrative fees.

Admission into the BPTC process also includes an evaluation of an applicant’s past personal conduct over the course of their lifetime.

A history of any type of illegal activity that affects moral character, or demonstrates a substantial history of poor judgment, could have a negative impact on an individual’s ability to get hired as a law enforcement officer. Such a history might also result in disqualification from the BPTC process. Substance use, driving history, criminal activity, and any other forms of misconduct or illegal activity will be evaluated on the basis of the type of activity, frequency of occurrence, and age or length of time since the last act.

Meeting BPTC’s admission standards does not mean that an applicant is automatically eligible for employment with a Florida law enforcement agency.

A law enforcement agency might be able to show that excluding an individual with a history of illegal drug abuse from a position as a police officer was necessary because illegal conduct would undermine the credibility of the officer as a witness for the government in a criminal or civil matter. (Chapter 29 Code of Federal Regulations, Section 1630.3, Interpretive Guidance.)

All applicants are strongly urged to check with the agencies that they are interested in to determine if they meet specific agency standards before submitting any non-refundable exam or administrative fees to the BPTC.

Pursuant to Florida State Statute §943.137, hiring agencies are permitted to establish qualifications and standards for employment that are higher than the State minimum.

Applicants must be able to effectively communicate both orally and in writing in order to be considered for employment.

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Being able to communicate effectively, both orally and in writing, is an essential skill for a successful career as a law enforcement officer. All applicants will be given a writing exercise that will be made available to hiring agency recruiters.

_All basic academy Applicants must be medically able and physically fit to participate in strenuous physical activity._

Applicants will be required to participate in a minimum of 60 hours of strenuous physical training while attending the academy. Physical training will include conditioning activities such as running, jumping, push-ups, sit-ups, and defensive tactics, as well as exposure to chemical agents such as Oleo-resin Capsicum (OC) and/or Orthochlorobenzal-malononitrile (CS). The BPTC administers a Physical Abilities Assessment to all applicants prior to admission into the academy. The PAA consists of a 1.5 mile run, 300 meter sprint, maximum push-ups, 1-minute sit-ups and standing vertical jump. A medical clearance is required before participating in the PAA.

**FINGERPRINT-BASED BACKGROUND INVESTIGATION REQUIREMENT**

Florida law requires that all students attending a Basic Law Enforcement or Correctional training academy, must be fingerprinted pursuant to Florida Statute §943.14 (8). Fingerprint will be submitted to the FBI through the Florida Department of Law Enforcement (FDLE) for a national criminal history record search. To be fingerprinted, you must provide a valid state-issued photo Identification Card or Driver License in order to establish your identity. Your investigator will notify you of the results of your fingerprint submission. Upon request, you may review your processed fingerprint response in order to challenge the record, or to provide information to complete the record. Any challenges/completion will be processed according to procedures and policies established by the FDLE & FBI.

**SSN Notice:**

Should you elect to participate in any training described herein, please understand that you will be asked to provide your Social Security Number (SSN). The decision to provide your SSN is at your option, but failure to provide you SSN may result in a delay in processing your application or request. If you provide your SSN, FDLE will use it for purposes of identification, and may share the information with other agencies for the same purpose. FDLE's request for your SSN is authorized by state law because it is imperative for the performance of FDLE's duties and responsibilities pursuant to Section 119.071(5) (a) 2.a.II, F.S.

I have been given an opportunity to read this Notice to Applicants prior to registering or paying any non-refundable fees. By my signature below, I acknowledge that I have read and understand the contents of this form.

(Applicant’s Printed Name) (Applicant’s Signature) (Today’s Date)

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