**Animals On Campus**

Eastern Florida State College Policy 204.5 states, “The only animals which are permitted in any of the college facilities are service animals or animals which are part of an **approved** presentation.”

Approval is granted by the Institutional Animal Care and Use Committee (IACUC), a college wide committee under the auspices of the President. Any and all faculty and staff who anticipate the use of **animals in any manner** (including cadavers and one time “show and tell” presentations) on the Eastern Florida State College campus, **must submit** (by electronic mail) a completed **Animal Use Approval Form** (see **Appendix E**) for review by the Institutional Animal Care and Use Committee (IACUC). A **Vendor Approval Form** must also be submitted for animal specimens (preserved or otherwise) utilized for teaching. Special promotional type events utilizing animals may necessitate a **General Statement** (see below) also to be submitted to IACUC for review.

The IACUC meets at regular intervals **three times a year PRIOR** to the semester in which the animals are to be utilized to review ALL campus animal activities. **There will be a EFSC Mail announcement approximately one month prior to the deadline for submission.**

Requests for the presence of animals on campus in conjunction with special events must be submitted and reviewed prior to the event date. A **General Statement about Animals on Campus will be required.** This includes:

- A statement as to why animal is on campus
- A statement as to where animal is on campus
- A description of animal: name, species/breed, age, etc
- The name and address of Responsible* party/Owner
  *responsible includes liability and accidental
- A statement as to how animal needs will be met, i.e.: food, water, shelter
- **Current documentation of Health and Rabies immunization** (hard copy sent to Ms. Michelle Earltinez, Health Sciences Center, Veterinary Technology Program, Cocoa 21-104

The forms can be obtained electronically from Ms. Michelle Earltinez, Clinical Coordinator/Veterinary Technology Program; Recording Secretary/IACUC @ ext 7596 or earltinezm@easternflorida.edu

Submit completed **IACUC documents** via e-mail to Ms. Earltinez. The completed documents will be forwarded and reviewed by the members of the committee in accordance to the Animal Welfare Act and USDA guidelines.

Contact Dr. Laura Earle, Program Coordinator, Veterinary Technology Program; Attending Veterinarian / IACUC @ ext.7594 or earlel@easternflorida.edu or Michelle Earltinez @ext 7596 or earltinezm@easternflorida.edu if you have any questions or problems concerning the use of animals in the classroom or on campus, or the completion of the forms.